



**Gila County Community College District
Governing Board Regular Meeting
Gila Pueblo Campus
September 19, 2013
APPROVED**

A Regular Session of the Gila County Community College District Governing Board was held via ITV on September 19, 2013 in Room 522 at the Gila Pueblo Campus and Room 209 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

Governing Board Members Present:

Dr. Larry Stephenson, President
Samuel I Moorhead, Secretary
Robert Ashford, Member

Governing Board Members Absent:

Armida Bittner, Member

Governing Board Vacancy:

Member

Staff Present:

B. Stephen Cullen, Senior Dean, Ron Carnahan, Project Coordinator – IT Gila County, Susan Gallo, Finance Coordinator, L.Q.Harris, Software Support Specialist, and Pam Moore, Administrative Assistant.

OTHER GUESTS: Bryan Chambers Gila County Attorney's Office, Beata Tarasiuk, CVIT Executive Program Director.

1. Call to Order, Roll Call, Pledge and Acknowledge Guests

President Stephenson called the meeting to order at 1:03 pm, he acknowledged the roll call, and the recognition of guests. Member Ashford led the Pledge of Allegiance.

2. Call to the Public

There was no response.

3. Presentations

A. CVIT Program

Beata Tarasiuk gave a Power Point presentation providing information on the seven programs offered at Gila Community College and the growth of the program. Questions were asked and discussion followed.

4. Reports/Information

A. President's Report

A1. EAC Visit

President Stephenson reported that he, along with Secretary Moorhead, visited the EAC Campus last week and spoke to the Governing Board about our accreditation efforts. President Stephenson will follow up with a letter thanking their Governing Board and requesting certain material for accreditation.

A2. Letter to Dr. Linda O'Dell

President Stephenson referred to the letter he wrote to Dr. O'Dell, asking that the vacancy on the Board be filled. (Copy of the letter is included in the Board packet and will be made a part of the official minutes.)

A3. Letter to Thomas Loeffler

President Stephenson referred to the letter he wrote to former Board Member Loeffler thanking him for his service on the Board and formally accepting his resignation. (Copy of the letter is included in the Board packet and will be made a part of the official minutes.)

B. Gila Community College District Report/Information

Senior Dean Cullen stated that he had three additional items to add to the original report. 1.) He submitted a 12-D Grant to the Matazal Casino requesting \$14,000 to be used for computers at the Payson Campus. 2.) The modular unit housing the Cosmetology Program will be paid in full next month. 3.) Freeport-McMoRan donated a 2007 Chevy 2500 utility truck outfitted with toolboxes and 52,000 miles. Senior Dean thanked General Manager Derek Cooke and Jay Spehar for their generous donation. Questions asked and discussion followed. (Report attached and made a part of the official minutes.)

C. Financial Reports/Information

Susan Gallo provided information on the financial report. She stated that she has not received the quarterly overhead for the 4th quarter of last year or the 1st quarter ending in September. She provided information on tuition, expenses and the Senior Waiver that was put into place. President Stephenson asked that the tuition be tracked closely. (Financial Report attached and made a part of the official minutes.)

5. Old Business**A. Resignation of Tom Loeffler/Information/Discussion**

President Stephenson referred to the news articles (included in the Board packet) on the resignation and pointed out that it did not reflect well on the Board. (Copies of articles attached and made a part of the official minutes.)

B. Draft Accreditation Application /Information/Discussion/Action

President Stephenson informed the members of the board that he met with Senior Dean Cullen and they have prepared a fairly good first draft and will continue working on it. President Stephenson requested that all members complete their assigned portion of the work.

C. Proposals for Lobbying Services/Information/Discussion/Action

President Stephenson requested that the Board provide information on their top three proposals for lobbying services. Secretary Moorhead stated that he wanted TriAdvocates accepted and Member Ashford suggested making a motion to accept TriAdvocates for next year. President Stephenson voiced his opinion for Barnes and Associates. President called for a motion.

Motion 09192013 #1

Member Ashford moved to accept TriAdvocates contract through the end of the fiscal year. Secretary Moorhead seconded the motion. Discussion followed with Attorney Bryan Chambers providing information on a quorum. Call for vote; vote taken; 2 Ayes and 1 Nay. Motion failed.

D. Small Business Development Center/Information/Discussion/Action

President Stephenson stated that we currently have a limited presence with a part-time employee to cover the entire county. He stated that he has asked Supervisor Tommie Martin to encourage the County's interest and possibly provide resources to revamp the program. Senior Dean Cullen provided some information and discussion followed.

E. GCC Membership in Arizona School Board Association/Information/Discussion/Action

President Stephenson asked if this item should be tabled until next month given the advice that our attorney provided on votes on motions. Secretary Moorhead informed that we should join in January to get the full benefit. Item tabled.

F. Update on Solar Power Projects/Information/Discussion/Action

Senior Dean Cullen informed the Board that Folium Energy could not secure financing due to the credit profile of the College. Tom Harris was contacted by phone and informed the board that Kyocera Copier Company is interested in our project and moving it forward and would be funding it but would like Tioga's PPA over Folium's. Attorney Chambers provided information and many questions were asked and much discussion followed.

Motion 09192013 #2

Member Ashford moved to request a proposed agreement with the new company and have it reviewed by Attorney Chambers and the Board. Secretary Moorhead seconded the motion. Vote taken; motion passed unanimously with three ayes.

6. Old Business**A. Governing Board Work Session/Information/Discussion/Action**

President Stephenson reported that discussion will be on the Accreditation Plan and the Solar Agreement. The work session will be held on Wednesday, September 25, 2013, at 1:00 pm at the Gila Pueblo campus.

President Stephenson stated next was Item B Employee Recognition Program
Secretary Moorhead requested that item C. Student Appreciation Events be discussed first.
President Stephenson agreed to the request and moved to Item C.

C. Student Appreciation Events/Information/Discussion

Secretary Moorhead presented a draft of a Student Appreciation Events. (Copy of draft attached and made a part of the official minutes.) Discussion followed regarding cost, consistency, and proper planning. President Stephenson suggested that the focus be on getting framework done, including budget and have a target date of fall 2014.

Return to Item B.

B. Employee Recognition Program/Information/Discussion

Secretary Moorhead discussed his plan to recognize all employees with the type of event similar to the student appreciation events. President Stephenson suggested that this event should not overlap the student appreciation events and proper planning must take place.

D. Impact of Budget Reduction on College Operations/Information/Discussion/Action

President Stephenson referred to the tally sheet included in the packet that reflects the program cuts that were made at the start of the fiscal year. He stated that he works diligently to be cost effective by using different methods and being more creative by using social media and did not believe there were any negative impacts so far. Questions were asked discussion followed. (Copy of tally sheet attached and made a part of the official minutes.)

E. Overview of New Program and Course Development/Information/Discussion/Action

Senior Dean Cullen informed the Board that he completed writing the Medical Billing and Coding program. He will deliver it to the proper agencies for review. The final step is to EAC for approval and when approved building online classes will take place. The program should begin in the second semester.

F. Letter to Higher Learning Commission/ Information/Discussion/Action

President Stephenson informed the Board that the Higher Learning Commission requires a letter along with a copy of the minutes showing that the Board approves the letter and this along with a copy of the minutes will become part of the application. (Copy of the letter attached and made a part of the official minutes.)

Motion 09192013 #3

Member Ashford moved to approve the sending of the letter to the Higher Learning Commissions advising that we are going to pursue accreditation. Secretary Moorhead seconded the motion. Vote taken; motion passed unanimously with three ayes.

G. IGA – Canyon Fire District/ Information/Discussion/Action

Senior Dean Cullen informed the Board that the IGA is a revision of an original. This revision asks that the Canyon Fire District's full-time employees and any part-time reserve on duty that day be allowed use of the wellness center in exchange for the use of their facility for our Fire Science classes.

Motion 09192013 #4

Member Ashford moved to approve the IGA with Canyon Fire District for purposes of Fire Science instruction and use of the Wellness Center with the understanding that enrolled students get first priority. Secretary Moorhead seconded the motion. Vote taken; motion passed unanimously with three ayes. (Copy attached and made a part of the official minutes.)

7. Meeting Minutes/Discussion/Action

7A. Regular Meeting, August 15, 2013

Motion 09192013 #5

Member Ashford moved to accept the minutes of the Regular Meeting of August 15, 2013. Secretary Moorhead seconded the motion. President called for discussion; there was none. Vote taken; motion passed unanimously with three ayes.

(Copy attached and made a part of the official minutes.)

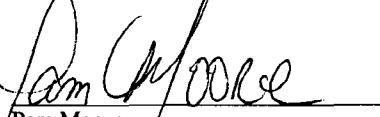
8. Items for Consideration for next meeting/Discussion

- Proposed dates for joint Board meeting with EAC (limited to senior staff campus deans and Board members)

9. **Adjournment/Action**

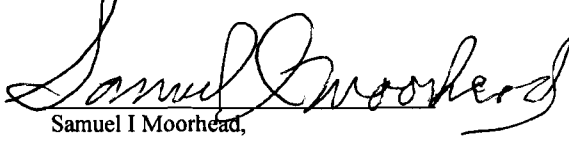
Member Ashford moved to adjourn. Secretary Moorhead seconded the motion. Vote taken; motion passed unanimously with three ayes. Meeting adjourned at 3:20 pm.

Respectfully submitted,



Pam Moore,
Recording Secretary

Attest:



Samuel I Moorhead,
Secretary